**Team Stanley Document Drop-Off Locations**

| **City** | **Hours of Operation** | **Address** |
| --- | --- | --- |
| **engaluru** | **Mon-Fri 10:00a.m.-4:00p.m.** | **Unit No.: 302 & 303, Level 3, Second Floor, Prestige Atrium, No.1 Central Street, Bengaluru – 560001 Karnataka – India** |

**Blue Dart Passport/Visa Collection Locations and Timings**

| **City** | **Hours of Operation** | **Address** |
| --- | --- | --- |
| **OIMBATORE-Blue Dart Express Ltd** | **Mon-Sat 10:00a.m.-4:00p.m.** | **Paga Towers 8/128 to 132 Kattoor Street, Papanaicken Palayam, (Landmark:- Near Womens polytechnic), Coimbatore, Tamil Nadu, Pincode - 641037** |

| **Documents required** | **Applicant collecting own passport** | **Representative collecting passport - even in case of family members** | **Applicant under the age of 18 if passport is collect by representative / family member** | **Applicant / representative collecting for Group/family** |
| --- | --- | --- | --- | --- |
| Applicant's original government-issued photo ID | ✔ |  |  |  |
| A photocopy of applicant's government-issued photo ID | ✔ | ✔ | ✔ -Birth Cert. or School ID card is acceptable | ✔ |
| A copy of your appointment letter preferred | ✔ | ✔ | ✔ | ✔ |
| Representative's original government-issued photo ID and 1 photocopy |  | ✔ | ✔ | ✔ |
| Original authorization letter |  | ✔Single letter for whole family signed by all applicants | ✔ - signed by parents | ✔ - Single letter for whole group signed by all applicants |
| A clear photocopy of the government-issued photo ID belonging to the parent who signed the applicant's letter of authority |  |  | ✔ |  |

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